George Mason University
Arlington Campus Operating Hours
Spring 2015

Hours Effective January 20 – May 13, 2015

**ADMINISTRATION, ARLINGTON**
Founders Hall, Room 220 (703) 993-9153
M, T, W, R, F 8:30 am to 5:00 pm

**ARTS MANAGEMENT (AMGT)**
**COLLEGE OF VISUAL AND PERFORMING ARTS**
Metropolitan Bldg, Room 5064 (703) 993-8926
M, T, W, R 12:00 pm to 5:00 pm
F, S, Su Closed
Other times available by appointment.

**BOOKSTORE** (703) 993-8170
Founders Hall, Room B103/105
M, T, W, R 9:30 am to 7:30 pm
F 9:30 am to 4:00 pm
S, Su Closed

**BUILDING ACCESS** (703) 993-8070
Founders Hall
7 days/week 7:00 am to 11:00 pm
Hazel Hall
7 days/week 7:00 am to 11:00 pm
Metropolitan Building
M, T, W, R, F 8:00 am to 10:00 pm
S, Su 8:00 am to 6:00 pm

**BUSINESS, SCHOOL OF**
Founders Hall, Fourth Floor (703) 993-8006
M, T, W, R, F 8:30 am to 5:00 pm
S, Su Closed
Contact Rebecca Diemer at rdiemer@gmu.edu.

**COLLABORATIVE LEARNING HUB (CLUB)**
Founders Hall, Room B115 (703) 993-7553
M, T, W, R, F 11:00 am to 7:00 pm
For appointments, contact arlclub@gmu.edu.

**COMMUNITY & LOCAL GOVERNMENT RELATIONS**
Founders Hall, Suite 220 (703) 993-9817
M, T, W, R, F 9:00 am to 5:00 pm
By appointment only.

**COMPUTER LAB**
Founders Hall, Room 211 (703) 993-8226
M, T, W, R 9:00 am to 10:00 pm
F 9:00 am to 6:00 pm
S, Su 9:00 am to 5:00 pm
Lab hours vary during holidays & exam periods.

**CONFLICT ANALYSIS & RESOLUTION, SCHOOL FOR**
Metropolitan Bldg, Room 5193 (703) 993-1300
M, T, W, R, F 9:00 am to 5:00 pm

**CONTINUING PROFESSIONAL EDUCATION, OFFICE**
Founders Hall, Suite 734 (703) 993-1551
M, T, W, R, F 9:00 am to 5:00 pm

**COUNSELING & PSYCHOLOGICAL SERVICES**
Founders Hall, Room 222E/F (703) 993-2380
M, T 11:00 am to 7:00 pm
By appointment only. For assistance, contact the number listed above.

**DINING SERVICES** (703) 993-9987
Einstein Bros. Bagels, Founders Hall
M, T, W, R 8:30 am to 9:00 pm
F 8:30 am to 3:00 pm
S 8:30 am to 1:30 pm
Su Closed

**DISABILITY SERVICES, OFFICE OF (ODS)**
Founders Hall, Room 222 (703) 993-2474
By appointment only.
For assistance, contact the number listed above.

**DOIT & AUDIO/VISUAL & ELECTRONIC CLASSROOMS**
(see DoIT – Classroom & Lab Technologies)
DOIT – CLASSROOM & LAB TECHNOLOGIES
Founders Hall, Room B117  (703) 993-8226
M, T, W, R, F  8:30 am to 10:00 pm
S, Su  9:00 am to 5:00 pm

ENCORE LEARNING
Founders Hall, Room 718  (703) 993-4984
By appointment only.

ENGLISH LANGUAGE INSTITUTE (703)993-3642
By appointment only.
Contact Melissa Allen at malle2@gmu.edu.

EXECUTIVE EDUCATION  (703) 993-9801
Founders Hall, Room 431
Contact Barbara Agan at bagan@gmu.edu.

EVENTS MANAGEMENT
Founders Hall, Suite 220  (703) 993-2095
M, T, W, R, F  9:00 am to 5:00 pm
Walk-throughs by appointment only.

FACILITIES MANAGEMENT  (703) 993-8150
Founders Hall, Room B124  (703) 993-8206
M, T, W, R, F  6:00 am to 11:00 pm
S, Su  8:00 am to 11:00 pm

GLOBAL STUDIES, CENTER FOR
Metropolitan Bldg, Room 5063  (703) 993-9433
M, W, R  8:30 am to 3:00 pm
Limited availability on Tuesdays and Fridays.
Contact cgs@gmu.edu to schedule an appointment.

GRADUATE FELLOWSHIPS, OFFICE OF
Founders Hall, Room 222F  (703) 993-3131
W  12:00 pm to 7:00 pm
By appointment only. Contact kagoston@gmu.edu.

HUMAN RESOURCES
Founders Hall, Room 117  (703) 993-2600
Benefits: Every 2nd or 3rd Wednesday, or as needed.
Employee Relations: Every other Thursday.
Learning & Professional Development: Every other Wednesday, schedule permitting. Check http://hr.gmu.edu/learning/ for Arlington workshops.
Talent Acquisition: Please call for an appointment.

HUMANE STUDIES, INSTITUTE FOR
Metropolitan Bldg, Fourth Floor  (703) 993-4880
M, T, W, R, F  8:30 am to 5:30 pm

INFORMATION, UNIVERSITY
Founders Hall, First Floor Lobby  (703) 993-8999
M, T, W, R  9:00 am to 7:30 pm
F  9:00 am to 3:00 pm

INTERDISCIPLINARY CENTER FOR ECONOMIC SCIENCE (ICES)
Metropolitan Bldg, Room 5008  (703) 993-4719
M, T, W, R, F  9:00 am to 5:00 pm

INTERNATIONAL PROGRAMS & SERVICES
Founders Hall, Room 222D  (703) 993-2970
W  1:00 pm to 6:00 pm
Walk-in hours 3:00 pm - 5:00 pm; Skype meetings available by appointment. For assistance, contact the number listed above.

KEY CONTROL
Founders Hall, Room 216  (703) 993-8207
M, W  9:00 am to 1:00 pm
Arrangements for key pick up should be made in advance.

LAW, SCHOOL OF
Administrative Suite
Hazel Hall, Suite 204  (703) 993-8000
M, T, W, R, F  8:30 am to 6:30 pm
W  8:30 am to 5:00 pm

Admissions
Hazel Hall, Room 237  (703) 993-8010
M  8:30 am to 5:30 pm
T, W, R, F  8:30 am to 4:30 pm
Early morning and late afternoon appointments are available. Contact the Admissions Office to schedule.

Career, Academic & Alumni Services
Hazel Hall, Room 370  (703) 993-8020
M, T, W, R  8:30 am to 6:30 pm
F  8:30 am to 5:00 pm
Early morning and late evening appointments are available. Contact CAAS to schedule.
Law Library
Hazel Hall, Floors 1 – 4  (703) 993-8100
M, T, W, R  8:00 am to 11:00 pm
F  8:00 am to 10:00 pm
S  10:00 am to 10:00 pm
Su  10:00 am to 11:00 pm
Call info line for changes in the schedule or visit http://www.law.gmu.edu/library/hours for details.

Records & Registration Office
Hazel Hall, Room 341  (703) 993-8015
M, T, W, R, F  8:30 am to 6:00 pm

LIBRARY, ARLINGTON CAMPUS
Founders Hall, Room 201  (703) 993-8188
M, T, W, R, F  9:00 am to 11:00 pm
F  9:00 am to 6:00 pm
S  10:00 am to 6:00 pm
Su  12:00 pm to 8:00 pm

☆Exceptions☆
3/7 – 3/8  Closed
3/9 – 3/13  9:00 am to 6:00 pm
3/14  Closed
5/13 – 5/15  9:00 am to 6:00 pm
5/16 – 5/17  Closed
5/18  9:00 am to 10:00 pm

MAIL SERVICES CENTER
Founders Hall, Room B114  (703) 993-8270
M, T, W, R, F  8:00 am to 5:00 pm

MERCATUS CENTER
Metropolitan Bldg, Fourth Floor  (703) 993-4930
M, T, W, R, F  8:30 am to 5:30 pm

PARKING SERVICES
Founders Hall, Room 219  (703) 993-8146
M, T, W, R  8:30 am to 6:00 pm
F  8:30 am to 3:00 pm

PHOTO IDENTIFICATION OFFICE
Copy Center, Law Library  (703) 993-8141
Hazel Hall, Room 134  11:00 am to 9:00 pm
M, T, W, R

POLICE, UNIVERSITY
Hazel Hall, B-1, Room 15  (703) 993-8070
7 days/week  24 hours a day

PRINT SERVICES/COPY CENTER
Hazel Hall, Room 134A  (703) 993-8141
M, T, W, R, F  8:30 am to 9:00 pm

POLICY, GOVERNMENT, AND INTERNATIONAL AFFAIRS, SCHOOL OF Administrative Services
Founders Hall, Room 501  (703) 993-2280
M, T, W, R  9:00 am to 6:00 pm
F  9:00 am to 5:00 pm

Admissions
Founders Hall, Room 572  (703) 993-8099
M, T, W, R, F  9:00 am to 5:30 pm

Student Services
Founders Hall, Room 560  (703) 993-3762
M, T, W, R, F  9:00 am to 5:30 pm

PUBLIC SERVICE, CENTERS ON THE
Metropolitan Bldg, Room 5044  (703) 993-9377
M, T, W, R, F  8:00 am to 5:00 pm

SEXUAL ASSAULT SERVICES (see Wellness, Alcohol, and Violence Education)

STUDENT HEALTH SERVICES
Founders Hall, Room B102  (703) 993-4863
M  11:00 am to 6:30 pm
T  9:00 am to 4:30 pm
W  Closed
R  11:00 am to 6:30 pm
F  Closed
Google maps or Directions

The clinic closes for lunch from 2:45 pm to 3:45 pm on Monday and Thursday and from 11:45 am to 12:45 pm on Tuesday.
Arlington clinic CLOSED summer and winter breaks and Mason-observed holidays. Visit http://shs.gmu.edu for details.
Fairfax Student Health Services:  (703) 993-2831
After Hours Nurse Line (available nights, weekends and holidays)  (703) 993-2831

TECHADVANCE
Founders Hall, Suite 734  (703) 993-1551
M, T, W, R, F  9:00 am to 5:00 pm
**UNIVERSITY LIFE**
Founders Hall, Room 222  (703) 993-8984
M, T  11:00 am to 7:00 pm
W, R  11:00 am to 6:00 pm
F, S, Su  Closed

**WRITING CENTER**
Founders Hall, Room 212  (703) 993-4491
By appointment only.
Fairfax Writing Services:  (703) 993-1200

**WELLNESS, ALCOHOL, AND VIOLENCE EDUCATION (WAVES)**
Founders Hall, Room 222D  (703) 993-8186
By appointment only.
Fairfax WAVES office:  (703) 993-9999
Contact 24 hour cell phone:  (703) 380-1434

*Hours are based on the best available information at the time of publication and are subject to change. This information is compiled by University Information, Founders Hall, Room 220B, phone 703-993-8993. Email Lauren Reusch at lclarkg@gmu.edu with questions or comments. For the most up-to-date hours, visit hours.gmu.edu.*